

Procedures to follow

1. The Buyer must submit LOI, NCNDA, POF (Proof of the fund) CIS (customer information sheet)

LOI: attach company registration and passport copy of signatory with LOI

POF: Letter of Attestation from the law firm hired by the buyer.

BCL: Bank Confirmation Letter

The Name of LOI and POF or BCL must be the same and to MARKAP Tekstil ve DANIŞMANLIK A.Ş.

Hartalega + Cranberry + Kimberly Clark only accepting BCL

2. The Seller will issue the FCO (Full Corporate Offer) to the buyer.
The Seller will confirm the price and delivery schedule with the buyer.
3. The Buyer will issue ICPO to the seller.
ICPO must have details of the order such as number of each size, delivery schedule, delivery method.
4. The Seller will issue a Proforma invoice, and draft of SPA to the Buyer for full execution.
5. The Buyer will process to open the LC (LC wording must be agreed with the Seller)
LC confirmation must be delivered to the Seller's receiving bank by either MT-199 or MT-799 from the Buyer's issuing bank.
LC will be verified and authenticated by the Seller's bank officer to the Buyer's bank officer.

LC Terms: LC - Irrevocable, Transferable, Confirmed, At sight, Partial shipment allowed, Partially to the third party or parties, Revolving
6. The Buyer will appoint the third party such as SGS for final inspection of quality and quantity.
7. After SGS issues an inspection report to the Buyer, then LC will be negotiated at the sight.

MARKAP
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